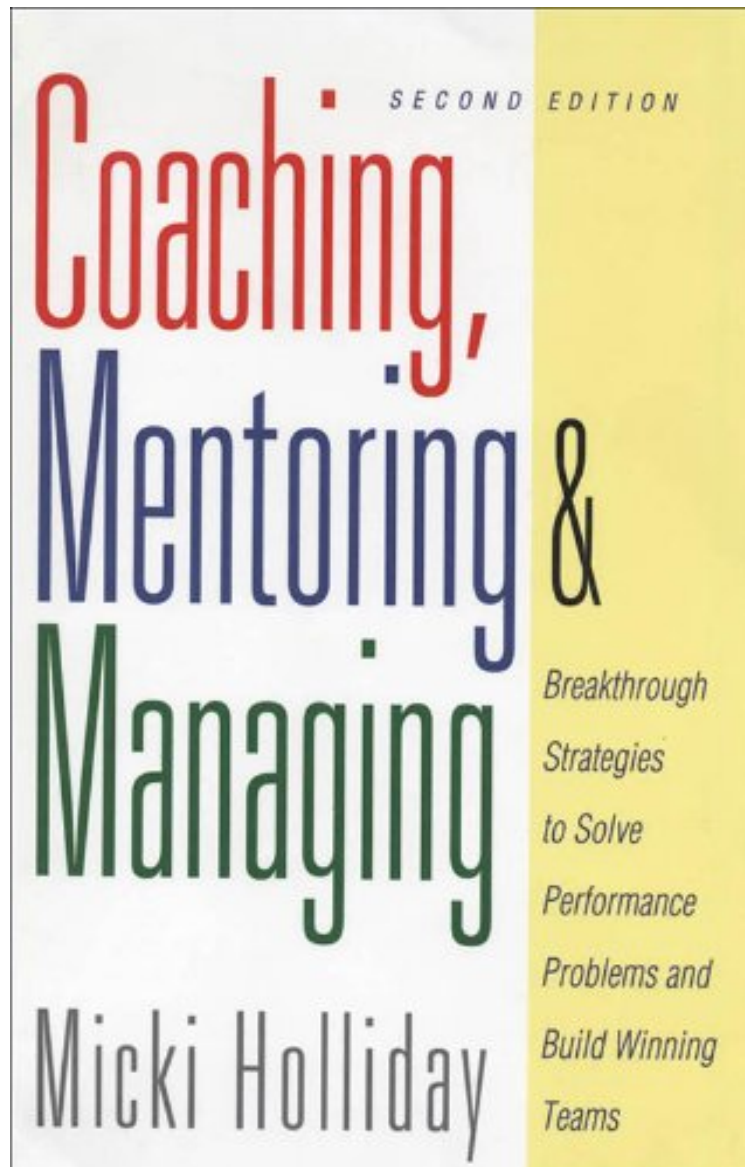


[Download pdf ebook] Coaching, Mentoring and Managing, Second Edition

Coaching, Mentoring and Managing, Second Edition

Micki Holliday

*ebooks | Download PDF | *ePub | DOC | audiobook*



DOWNLOAD



READ ONLINE

#1610775 in eBooks 2001-09-15 2001-09-15 File Name: B006YMJADG | File size: 67.Mb

Micki Holliday : Coaching, Mentoring and Managing, Second Edition before purchasing it in order to gauge whether or not it would be worth my time, and all praised Coaching, Mentoring and Managing, Second Edition:

0 of 0 people found the following review helpful. Five StarsBy Carolyn M.Arrived on time and as expected0 of 0 people found the following review helpful. OutstandingBy NaittyLove this book, there are many tips to follow. I am impressed with how the material in this book can be used in all aspects of management. Many thanks4 of 5 people found the following review helpful. Enjoyable and encouraging - very worth reading.By MeI was looking for a book

on team building for my department and found this book on accident as I took others off the shelf at the local library. I checked out five books that day and read them all - but this is the only one I renewed. I am on right now to purchase a copy of it to keep on MY shelf permanently. Whether a manager, a supervisor or just a co-worker, we are often presented with performance problems in the work place. How to handle them in a way that will bring about change and not degrade morale of the group or the individual?? To me, that is what this book speaks to. What can we do attain the performance we seek from our team?? We can coach, we can mentor, we can counsel. Which to do when and how? That is what this book presents in a very human and compassionate style. And when performance problems are the topic, we often let frustration, anger and exasperation rule the moment instead of what might FIX the issue - a coach, a mentor or a counselor. This book will help you approach the team building aspect of work with a better attitude and some new ideas.

Inspire Employees...Don't "Boss" Them This book offers hundreds of practical, easy-to-learn techniques every manager can use to coach employees to become more productive, positive, inspired and effective. Filled with real-world advice and management-changing exercises, this manual shows how to get the most from employees in today's era of downsizing, layoffs, buyouts and mergers. Managers will develop the attitude, the skills, and the strategies to become more like a coach and less like a boss. They will also learn: *How to instill team vision* Five insights of high-performance coaches *Ten tools for building a solid team foundation* Eight hurdles to performing the coaching role *A checklist for responding to team troubles* Five ways to quiet complaints *And much, much more! This invaluable management resource will also show managers how a mentoring attitude will help tap into the hidden strengths and talents of employees. They will see how they can inspire peak performers to even greater levels of productivity and learn effective ways to confront inappropriate behavior. Coaching, Mentoring and Managing will supply the tools to make good employees, exemplary and turn problem employees into productive workers. All in all, Micki Holliday reveals the secrets of coaching that will enable the reader to be a winner and to teach others how to be winners. She presents the skills to empower those responsible for working with people to become good coaches--to be able to lead and inspire their employees to work as a team and produce winning results.